



HOUGHTON-LE-SPRING & DISTRICT 41

CLUB  
Presents



41 Club



**HOUGHTON  
FEAST '21**

FRIDAY OCTOBER 8<sup>TH</sup> – SUNDAY OCTOBER 17<sup>TH</sup> 2021

**Annual Carnival Parade & Procession  
Saturday 9th October, 2021**

Dear Friend & Colleague . . . . We are back!!! After the horrible COVID year, we hope you and your family are all well.

Again we write to invite you/your organisation to participate this year. We know you will enjoy being, involved, guaranteeing a superb time, with lots of costume & fun options, including professional street performers and parade participants. There is also an opportunity to promote your business on the day to the many spectators viewing the Procession, the theme of this year's Feast is 'All Around the World'.

The Parade will commence at 2.00 p.m., however, participants are invited to meet and marshal at the rear of **Houghton Library Car Park**, Station Road by 1.30 p.m. The Parade is guided through the streets of Houghton Town Centre for the crowds to view and then to The Broadway to be judged by the Mayor of Sunderland, proceeding then to Dairy Lane.

Again all vintage and classic vehicles will then be directed into the large car park area of Kepier Academy to be involved in a Vehicle Exhibition of all entries, which will give the public a unique opportunity to view the vehicles close at hand and meet the owners of the vehicles.

In order to make arrangements and meet all Sunderland City Council event requirements, please complete the attached application form, together with your particular insurance/risk management details and return to the address below within the next four weeks, or by email if preferred to [jsgiprice@aol.com](mailto:jsgiprice@aol.com), we do now need your email address, as from now all correspondence will be sent online.

Regards

John Price, Parade Organiser Tel: 0191 584 6726. Email [jsgiprice@aol.com](mailto:jsgiprice@aol.com)

**ALL CORRESPONDENCE TO BE RETURNED TO:  
JOHN PRICE, WHITEFIELD, GILLAS LANE EAST, HOUGHTON-LE-SPRING, TYNE & WEAR DH5 8LB**

## **SPECIAL NOTE:**

**WE NEED MORE PARTICIPANTS IN 2021.  
PLEASE SPREAD THE WORD AND INVITE FRIENDS AND  
BUSINESS COLLEAGUES TO JOIN IN THE FUN**

DOWNLOAD FURTHER COPIES FROM: **[WWW.HOUGHTONFEAST.CO.UK](http://WWW.HOUGHTONFEAST.CO.UK)**



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MEET AT HOUGHTON LIBRARY REAR CAR PARK

**NO LATER THAN 1.30 p.m.**

**(road closure after this time)**

PARADE START TIME 2.00 p.m.

### APPLICATION FORM

NAME OF ORGANISATION.....

CONTACT NAME.....

ADDRESS.....

.....

TELEPHONE NO.....

YOUR ENTRY WILL BE (e.g. Walking).....

.....

.....

ANY OTHER REQUIREMENTS.....

.....

PLEASE SUPPLY PUBLICITY DETAILS TO PROMOTE YOUR ENTRY AND ANY OTHER INFORMATION WHICH WILL BE USED BY THE COMPERE ON THE DAY

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**PLEASE READ BELOW AND SIGN - WE NEED YOUR PERMISSION**

Please remember to read the attached important guidelines and complete and RETURN the RISK ASSESSMENT FORM.

Please note Insurance requirements and Health and Safety Statement.

We have employed a professional photographer to record the Event. Please sign and confirm that your group (and parents) give permission for photographs to be taken.

We are adhering to new G.D.P.R. (Data Protection). Please be advised your information will only be used for this event then destroyed.

Signed:..... Representing..... Date.....

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## RISK MANAGEMENT

PLEASE ENTER YOUR NAME/GROUP NAME. NOTE CONDITIONS, SIGN AND RETURN

Name of Entry.....

Activity: **HOUGHTON FEAST CARNIVAL PARADE**

HAZARD	RISK To reduce risk	CONTROLS	NOTES For future visits
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**YOU MUST PROVIDE YOUR CURRENT INSURANCE FOR PARTICIPATION**

VEHICLE TYPE	Not Competent Driver	Check Driver's License	
	That the vehicle has necessary Insurance, tax disc, test etc.	Check all paperwork	
	That the driver travels at a Safe speed	Inform Driver	
	That the driver maintains a safe distance from other vehicles	Inform Driver	
	Props are dangerous	Ensure Props are fully secured	
CHILDREN/ YOUNG PEOPLE	Are fully informed about the dangers of riding on a vehicle	Children/Young People are briefed	
	That the staff are experienced In managing children and	Coaches and support staff are present	
	Parents are aware of the Activity their children are Taking part in and the Associated risks	Consent Forms are complete	
	Children are of an Appropriate age	Young people and children assessed on an individual basis regarding behaviour	
	Children and young people Do not access or leave the vehicle appropriately	Children and Young People have the appropriate assistance to access and leave the vehicle	
WEATHER	Wind and rain affect safety	Consider all this and carry out checks and Health & Safety on the day to decide whether to go ahead	

**OTHER SAFETY DETAILS RELATING TO YOUR ENTRY:-**

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Signed..... Print Name .....